Art/Art Education Articulation Agreement
between
Lake Region State College and Valley City State University

Introduction: This Articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Lake Region State College (hereinafter LRSC) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

The Art and Art Education majors are face-to-face programs. Students will need to take some courses on the VCSU campus to complete this degree.

Purpose: The purpose of this agreement is to provide a seamless articulation of credits for students who earn an Associate in Arts or an Associate in Science Degree from LRSC to transfer to VCSU in order to earn a Bachelor of Science or Bachelor of Arts with a major in Art or a Bachelor of Science in Education with a major in Art or Art Education from VCSU.

Steps:

1. Complete the LRSC Associate in Arts or Associate in Science degree.
2. Apply to Valley City State University and declare Art or Art Education major
3. Students must complete a minimum of 30 hours of upper level (300-400 level) credit to complete graduation requirements at VCSU. Students must complete 30 hours from VCSU.
4. Graduates under this program would earn a Bachelor of Science or Bachelor of Arts degree with a major in Art or a Bachelor of Science in Education with a major in Art or Art Education.
Note: The Bachelor of Arts degree requires completion of a 16 credit Language/Cultural Studies block. There may be remaining upper division general education requirements to complete after transferring to VCSU.

Motivating Principles and Values:
1. Students will be well served by the partnership and the high quality program offered through this agreement.
2. This partnership will benefit the educational needs of the region by providing graduates of high quality.
3. Both campuses seek to maintain compliance with state and national accreditation guidelines to ensure quality.

Accreditation: VCSU is accredited by the North Central Association of Colleges and Schools--The Higher Learning Commission (HLC); The National Council for the Accreditation of Teacher Education (NCATE); and approved by the State of North Dakota Education Standards and Practices Board (ESPB). LRSC is accredited by the North Central Association of Colleges and Schools – The Higher Learning Commission (HLC).

Longevity of Agreement: This agreement will be in effect for five (5) years, starting January 1, 2015. At the end of the five (5) years, students who have begun the program and are in the process of completion will be allowed to finish (within a one or two year timeline). Agreement will be reviewed annually to reflect changes in curricula and campus procedures and policies.

Termination or Revisions: LRSC and VCSU agree to provide at least 90 days advance written notification of their intent to terminate the agreement. All revisions of this agreement must be approved in writing by those who sign this agreement or their successors.

Governance and Management: This agreement shall be governed by the academic policies and procedures of LRSC and VCSU. As required by the condition of the program and accreditation, the Bachelor of Science (or Arts) Degree in Art \ and the Bachelor of Science in Education Degree in Art Education Programs will be governed by the Art Department at VCSU. Conversely, the AA or AS degree will be administered by LRSC as required by the guidelines.

VCSU agrees to arrange for a Program Representative to be available to advise Art/Art Education students in the program each semester.

Both Valley City State University and Lake Region State College will provide a liaison that will be available to inform and guide students through this program.
VCSU agrees to grant a Bachelor of Science or Bachelor of Arts with a major in Art or a Bachelor of Science in Education with a major in Art Education to students who successfully complete the requirements for the degree.

It is agreed upon that LRSC will provide general education courses, supplementary curriculum, and elective courses which satisfy VCSU graduation requirements for students enrolled in this program.

**Graduation Requirements:** A minimum of 120 total credits are required for a Bachelor’s degree and must be taken from the appropriate categories. Students must complete a minimum of 30 hours of upper level (300-400 level) credit to complete graduation requirements from VCSU. Students must complete a minimum of 30 hours from VCSU. College-level credit hours earned at LRSC that do not meet general education requirements, program requirements professional education requirements will be used as general electives and count toward total credits required for graduation. All non-education majors must complete a minor.

As part of VCSU graduation requirements, students must develop a digital portfolio that illustrates the best evidence of meeting the abilities and skills requirements for their degree. VCSU recommends students enroll in the appropriate Senior Portfolio course for 1 semester credit to assist them in developing their digital portfolio.

**Admission:** Students taking LRSC course(s) must apply and be accepted for admission at LRSC. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institution will apply.

**Registration:** Each institution will follow its own policies and procedures for registering students for their programs(s). LRSC will be responsible for registering students in the associate program(s), and VCSU will be responsible for registering student(s) in the baccalaureate program(s). Collaborative enrollment processes identified in NDUS Collaborative Student Procedure 404.0 will be used as needed.

Should a student drop credits during the collaborative semester at the “host” campus, the “host” campus is responsible for immediately notifying the “home” campus Financial Aid Office.

**Student Services:** If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

**Financial Aid:** Students enrolled in a LRSC two-year degree seeking program will have all aspects of their Federal Title IV Financial Assistance administered by LRSC’s Financial Aid Office. This includes, but is not limited to:
• Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
• Assessment and enforcement of satisfactory academic progress standards;
• Calculation and distribution of refunds;
• Administration of all aspects of the Federal Family Educational Loan Programs

During the student’s enrollment at LRSC, LRSC policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other LRSC students. A contact from the LRSC Financial Aid Office will be identified to work with the Valley City State University Financial Aid Office assigned contact.

Students may be employed in a LRSC student employee position funded through institutional funds if enrolled in at least six (6) LRSC credits hours during each semester of employment, and must meet all LRSC student employee requirements.

Valley City State University will be responsible for awarding aid to students who have been admitted to Valley City State University. Students will have all aspects of their Federal Title IV Financial Assistance administered by Valley City State University Student Financial Aid Office. This includes, but is not limited to:

• Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
• Assessment and enforcement of satisfactory academic progress standards;
• Calculation and distribution of refunds;
• Notifying changes in enrollment status to lenders under the Federal Family Educational Loan Programs.

During this enrollment the Valley City State University policies and procedures will apply. Student budgets (costs) used in establishing aid amounts will be the same as those used for awarding federal aid to other Valley City State University students.

Students on the LRSC campus are not eligible for Valley City State University sponsored scholarships, waivers, or federal student work-study while pursuing a degree from Valley City State University. Students enrolled in the Valley City State University program are not eligible for LRSC sponsored scholarships or waivers.

Entrance and exit loan counseling requirements will be met with the use of electronic counseling available through the website http://www.mappingyourfuture.org/OSLC (for Perkins Loans) and https://studentloans.gov/myDirectLoan/index.action for all Federal Direct Loans.
Tuition and Fees: NDUS procedure 805.3.1, Collaborative Distance Learning Tuition, will apply to this agreement.

Technology and Support Services: VCSU will provide students in this program adequate technical support in a timely manner for the courses taken from VCSU. LRSC will provide students in this program adequate technical support in a timely manner for the courses taken from LRSC.

Students enrolled in at least one VCSU course will have full access to VCSU technology services, including VCSU wired and wireless computer network, Blackboard account, VCSU email/messaging account, printer access, and computer peripheral equipment checkout. Students may elect to pay the VCSU technology “buy up” fee if they would like full-time access to a VCSU laptop according to the established procedures at the following URL: http://technologyservices.vcsu.edu/vp.htm?p=2921

All online students in VCSU courses are expected to abide by the technical requirements, as outlined at http://distancelearning.vcsu.edu/vp.htm?p=1288

The following URL provides additional information regarding the notebook computer initiative at VCSU: http://technologyservices.vcsu.edu/vp.htm?p=2958

Marketing: A VCSU representative will come to the LRSC campus once a year to recruit new students for this program. VCSU will be responsible for providing LRSC with marketing materials to distribute to prospective students. Both institutions will display information about this agreement on their Transfer Website. LRSC will work collaboratively with VCSU to identify prospective students for this program.

Textbooks: The textbooks for the VCSU courses will be purchased through VCSU. Likewise, the textbooks for the LRSC courses will be purchased through LRSC.

Faculty and Staff: VCSU will select and assign qualified faculty members to teach the required courses. VCSU will name a Program Coordinator for this agreement. LRSC will assign a faculty member as a liaison for this agreement.

Per NDUS guidelines, VCSU’s Agreement Manager for this Articulation is the Director of Distance Learning and Faculty Development and can be reached through the Academic Affairs office (701-845-7202).

VCSU’s Art/Art Education Program Coordinator is Christopher Armando Ramos, Assistant Professor, Art department, (701-845-7563).

Amendments to the Agreement: Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors.
Art/Art Education Articulation Agreement Between LRSC and VCSU August 1, 2015-July 31, 2020

The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled students.
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Signatures:

For Lake Region State College:

[Signature]
Dr. Doug Darling, President
Date 5/26/15

Lloyd Halvorson, Vice President of Academic and Student Affairs
Date

For Valley City State University:

[Signature]
Dr. Tisa Mason, President
Date 4/13/15

[Signature]
Dr. Margaret Dahlberg, Vice President of Academic Affairs
Date 4/10/2015

[Signature]
Armando Ramos, Art Department Chair
Date 1/13/2015