The Graduate School at the University of North Dakota and
Valley City State University

Addendum to the Bridge to the Master’s Degree Memorandum of Understanding

Bridge to the Master’s of Business Administration

An agreement between the University of North Dakota Graduate School and Valley City State University.

Objective: The University of North Dakota Master’s of Business Administration program seeks to establish a Bridge to the Master’s of Business Administration program with Valley City State University (VCSU). This agreement falls under the umbrella Bridge to the Master’s Degree Memorandum of Understanding previously agreed upon by The Graduate School at UND and the Vice-President for Academic Affairs at VCSU. The Bridge to the Master’s of Business Administration Degree Program will provide highly qualified VCSU students with the opportunity to work toward their MBA degree from the University of North Dakota while completing their undergraduate degree requirements at Valley City State University.

Program Specifics:

- Admission Requirements:
  - Full-time enrolled VCSU students majoring in Business Administration are eligible to apply for the Bridge to the MBA prior to the beginning of their last year of study at VCSU. Applications are completed online using the UND Graduate School application process. Applications will be reviewed by the MBA program faculty who will forward a recommendation for or against admission to the Dean of the Graduate School. Final decision letters regarding admission will be sent from the UND Graduate School.
    - Prospective Bridge to the MBA students must
      - have completed the VCSU General Education requirements and all VCSU courses prior to application to UND.
      - be on-schedule to have completed 90 semester credits towards their VCSU Business Administration at end of their third year of study.
      - have a cumulative GPA of 3.25 for all work attempted at VCSU.
      - have taken the GMAT and attained a minimal score of 550.

- Program Requirements
  - Bridge to the MBA program students will be allowed to enroll in six-credits of semester based UND Coursework that will be offered online.
  - Students must take one UND Bridge course in each of the last two regular semesters of study at VCSU. (Regular semesters are defined as Fall and Spring semesters.)
  - Students must receive their undergraduate degree from VCSU at the end of the same semester that they complete their second MBA bridge course.
    - The two required MBA bridge courses that will be taken from UND are:
      - UND Accounting 509-Accounting Information for Decision and Control will substitute for as a Business Administration degree requirement.
      - UND Management 515-Advanced Managerial Theory will substitute for a degree Choose an item.
o Upon completion of their VCSU Business Administration degree, bridge students must continue study towards the Master's of Business Administration degree from UND without interruption.

The Graduate School and College of Business and Public Administration, at the University of North Dakota agrees to:

- Offer ACCT 509 (Accounting Information for Decision and Control) and MGMT 515 (Advanced Managerial Theory) online at least once each academic year such that one course is available during the Fall semester and one course is available for the Spring semester.
- Allow VCSU Bridge to the MBA students to enroll in ACCT 509 and MGMT 515 while they are simultaneously completing their undergraduate degree requirements at VCSU.
- Allow students successfully completing their VCSU degree requirements and the Bridge to the MBA coursework with grades of "B" or better to seamlessly continue study in the MBA program at UND.
- Accept the six credits of UND coursework towards the Master's of Business Administration degree from UND.

Valley City State University agrees to:

- Accept ACCT 509 and/or MGMT 515 as satisfying a portion of the requirements for the Bachelor's of Business Administration awarded by VCSU.
- Assist the Graduate School at UND in identifying highly qualified candidates for the Bridge to the MBA program.

All parties agree that:

- Annual evaluation of the Bridge to the MBA program will be conducted and that decisions to modify and/or terminate the program will occur at the time of the annual evaluation.

The following individuals have agreed to the implementation of the Bridge to the MBA Program with the understanding that adjustments to this agreement can be made following annual evaluation of the program.

Joseph N. Bencit, Ph.D.
Dean of The Graduate School
University of North Dakota
Grand Forks, ND
Date: 11/24/08

Joseph Bessie, Ph. D.
Vice-President for Academic Affairs
Valley City State University
Valley City, ND
Date: 11/28/08