

EDUC 350/351 Field experience form completed by cooperating teachers

Name of Teacher Candidate: _____

Please write a rating number in the column at the far right: (1) Unsatisfactory, (2) Needs Improvement, or (3) Satisfactory. Write NA (representing “not applicable”) if you do not feel you are able to assess the item. *Comments may be written on the back of the form.*

	Unsatisfactory (1)	Needs Improvement (2)	Satisfactory (3)	Rating (1-3) Write NA (If not able to assess)
Item	<i>The teacher candidate...</i>	<i>The teacher candidate...</i>	<i>The teacher candidate...</i>	
Punctuality and Attendance	was late and/or did not attend more than half of the scheduled visits.	was late or did not attend 1-2 of the scheduled visits without a reasonable explanation.	was reliable and attended all scheduled visits or provided a reasonable explanation.	
Candidate Engagement	did not engage, even with prompting, or was distracted by non-classroom activities.	appeared distracted and/or needed prompting to engage in classroom activities.	was engaged in classroom activities.	
Appearance and Attire	was not well kempt and/or attire was inappropriate.	inconsistently displayed professional and appropriate appearance and attire.	consistently displayed professional and appropriate appearance and attire.	
Communication	communicated inappropriately or ineffectively with students and the cooperating teacher.	was not consistent in communicating appropriately and effectively with students and the cooperating teacher.	communicated appropriately and effectively with students and the cooperating teacher.	
Collaborates with Cooperating Teacher	did not collaborate with the cooperating teacher.	had limited collaboration with the cooperating teacher.	collaborated effectively with the cooperating teacher.	
Planning for Teaching	planned lessons that did not meet the needs of the curriculum or the learners.	planned lessons that had some connection to the curriculum and /or the learners.	planned and taught lessons that supported the curriculum and addressed the learning needs of the students.	
Instructional Effectiveness	made significant content errors while teaching.	made a few errors or omitted some significant content.	effectively taught the content of lessons.	
Learner Feedback	provided limited or no feedback to learners.	provided feedback that did not support improvement of student work.	provided feedback to learners that supported improvement of student work.	
Instructional Technology	inappropriately used instructional technology.	avoided available technology or used limited technology.	used appropriate technology to enhance instruction.	
Classroom Management	did not respond to off-task behaviors while leading instruction.	attempted to respond to off-task behaviors that occurred while leading instruction, but experienced limited success.	utilized established classroom rules and procedures or acceptable alternatives while leading instruction.	

Cooperating Teacher Signature _____ **Date** _____

The section below is completed by VCSU practicum instructors in EDUC 350/EDUC 351. *(Cooperating teachers do not complete the section below.)*

	Unsatisfactory (1)	Needs Improvement (2)	Satisfactory (3)	Rating (1-3)
	<i>The teacher candidate...</i>	<i>The teacher candidate...</i>	<i>The teacher candidate...</i>	
Uses self-reflection to improve teaching effectiveness	summarized events, but did not reflect on ideas for improving teaching or the lesson.	communicated a limited reflection on ideas for improving teaching or the lesson.	reflected on the lesson and identified specific ways for improving teaching or the lesson.	

The Valley City State University School of Education developed this form through the combination of discussion sessions from VCSU assessment work group fieldexperience personnel, two forms shared by North Dakota State University, focus group and pilot feedback comments from cooperating teachers in partner schools.