Student Assessment: Access a Student’s Candidate Summary

Faculty advisors may see the following “read only” information on the candidates they advise. The Candidate summary selection contains valuable information for the candidate and the candidate’s advisor to see regarding the candidate’s achievements and uncompleted requirements.

1. Choose either Undergraduate or Graduate.
2. Find the candidate. You may search by first or last name.
3. On the Undergraduate Forms menu, choose Candidate Summary Sheet.

The Cumulative GPA on the Candidate Summary will display the following ranges:

- **0.00 – 2.49**: Candidate does not meet minimum cumulative GPA requirement.
- **2.50 – 2.74**: Candidate in 2010-2012 or prior catalog meets the minimum cumulative GPA requirement. Candidate in 2012-2014 catalog does not meet the minimum cumulative GPA requirement but the application may be considered based on guidelines available at [http://www.vcsu.edu/undergrad_ed/vp.htm?p=1690](http://www.vcsu.edu/undergrad_ed/vp.htm?p=1690).
- **2.75 – 4.00**: Candidate in 2012-2014 catalog meets the minimum cumulative GPA requirement.

If a faculty member has a question regarding an advisee’s candidate summary, please contact Al Olson at al.olson@vcsu.edu or 845-7169.