Valley City State University
Facilities Services/Safety Office
Student Building Patrol Reference Form

Candidate’s name: _____________________________________________

The Student Building Patrol is a member of the Facilities Services/Safety Office staff. The position involves patrol work (mostly on foot) two nights per week. The Student Building Patrol will report anything they observe out of the ordinary after hours on campus. They may be called upon to assist with fire alarms and will issue after hour citations. They will be in charge of contacting the Police Department with any suspicious activity or emergency situation. The position requires a student with good communication skills who is able to make critical decisions and exercise good judgment at all times. The student who applies for the position should be well organized and have good time management skills.

Please answer the following questions thoroughly.

How do you know the applicant?

How well does the applicant relate to other people?

What qualities does the applicant possess that would make him/her a good candidate for the position?

What have you observed about the student that could inhibit his/her ability to perform all parts of the job?

Is this student someone you would endorse to represent the University?

Additional comments:

__________________________________________  ____________________________  _____________
Signature                          Department                              Date