

RETURNING STUDENT FORM

Valley City State University

Please Read All Directions Carefully

Welcome back to VCSU! This form is to be used by undergraduate students who have previously attended VCSU and are intending to return after having been out for more than one semester. You may send this form by mail directly to the **Office of the Registrar, 101 College St SW, Valley City ND 58072** or by fax to **701/845-7299**. If you have attended any other college or university since attending VCSU, please have official transcript(s) sent to the address above. You do NOT have to pay an application fee. Failure to provide all of the information requested below may cause delays in processing and registration. Should you have any questions, please contact the Office of the Registrar 701/845-7295.

1. Legal Name: _____
Last (surname or family name) *First* (legal or given name) *Middle* *Former* (surname or family name) (if applicable)

2. Birth date: _____ / _____ / _____ Social Security Number* _____ - _____ - _____
Month *Day* *Year*

*Disclosure of your Social Security Number (SSN) is voluntary. The SSN is used as an individual ID number for record keeping and administrative purposes only. Failure to provide a Social Security Number may cause delays in administrative services such as financial aid processing and receiving federal tax information.

3. Mailing Address: _____
Street/Apt # *City* *State/Province* *Zip Code*

Permanent Address: _____
(if different than mailing address) *Street/Apt #* *City* *State/Province* *Zip Code*

4. Telephone: (_____) _____ - _____ E-mail Address: _____

5. Gender: Male Female

6. Do you now or have you live(d) in North Dakota? Yes No If yes, list years (e.g. 1990-present or 1990-2009) _____
 If no, or not currently a ND resident, in what state are you a resident? _____ List years (e.g. 1997-present) _____
 If you have lived in ND less than one year, in what state did you most recently reside? _____ List years _____

7. Is your parent a legal resident of North Dakota? Yes No

8. Is your spouse a legal resident of North Dakota? Yes No

9. Did you graduate from a North Dakota high school? Yes No

10. Are you Active Duty Military or a member of a North Dakota National Guard unit? Yes No

11. Are you a Veteran of the United States (U.S.) Armed Services? Yes No

12. Are you a Reservist? Yes No

13. Are you a member of any of the following U.S. Armed Services Army Navy Air Force Marines Coast Guard
 National Guard

14. Are you a spouse of a veteran of the U.S. Armed Services? Yes No

15. Are you a spouse or dependent of a full time active duty military person, or a North Dakota National Guard unit? Yes No

16. Are you the child, stepchild, widow, or widower of a veteran who was killed in action, died of wounds, or other service connected causes, was disabled as a result of service-connected cause, died from service connected disabilities, was a prisoner of war or was declared missing? Yes No

17. Are you the spouse or a dependent of a graduate of a North Dakota University System institution? Yes No
 If yes, which institution(s)? _____

18. Are you the spouse or a dependent of any institution of higher education in North Dakota? Yes No
 If yes, which institution(s)? _____

19. Are you Hispanic/Latino? ** Yes No
20. Select one or more races: ** American Indian or Alaska Native – list applicable ethnic group(s) _____
 Asian – list applicable ethnic group(s) _____
 Black or African American – list applicable ethnic group(s) _____
 Native Hawaiian or Other Pacific Islander – list applicable ethnic group(s) _____
 White – list applicable ethnic group(s) _____

** Disclosure of this information is voluntary. This information is requested for statistical purposes only and will not affect the status of your application.

21. When did you last attend VCSU? Fall Spring Summer Year _____

22. Have you earned a degree? Yes No If yes, indicate _____
Campus Degree (AA, BS, BA, BSEd, etc) Major

23. Term you plan to return to VCSU: 20____ (Check one of the following) Fall Spring Summer

24. Check the option that best describes your current educational goal:
 Complete courses but not a degree:
 Briefly describe your intent _____

Earn a degree: Major _____ Teaching degree Yes No
 Minor _____ Undecided

25. Indicate delivery method/location through which you will be taking courses:
 On campus Online Both on campus and online Off campus site (Indicate location) _____

26. Do you intend to be: Full time (12 or more credits) Part time (less than 12 credits)

27. Do you plan to apply for Financial Aid? Yes No

28. Have you attended or are you currently enrolled in any other colleges or universities since attending VCSU?
 Yes No If yes, official transcripts from all institutions attended must be submitted to the address above.

List all colleges, universities, and schools attended since your enrollment at VCSU, whether or not credit was earned.

Failure to list all colleges, universities, and schools may result in denial of admission, revocation of admission, dismissal, loss of credit(s), or other appropriate sanctions.

NAME OF INSTITUTION ATTENDED	LOCATION (CITY, STATE)	INCLUSIVE DATES OF ATTENDANCE	DEGREE(S) EARNED AND YEAR
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional Information Required

Safety and Security Information

All students making application must answer the following questions. An affirmative response to any of these questions will not automatically prevent admission, but you will be asked to provide additional information. The information, then, will be reviewed by a campus officer or committee charged with that responsibility. Fabrications or omission of information may result in a denial of admission, revocation of admission, dismissal, or other appropriate sanction.

43. Have you ever pled guilty (or no contest) to or been convicted of any felony? (This **EXCLUDES** juvenile court proceedings.)
 Yes No
44. Within the past 10 years, have you pled guilty (or no contest) to or otherwise been convicted of a misdemeanor crime involving violence or the threat of violence in any court? ("Crime of violence" means an offense that involves substantial risk that physical force may be used against a person or property of another. Examples of crimes of violence include, but are not limited to, abuse, arson, assault (including sexual assault or domestic violence), battery, breaking and entering, burglary, criminal mischief or vandalism, harassment, homicide, menacing, reckless endangerment, stalking, terrorizing and unlawful restraint or imprisonment.) (This **EXCLUDES** juvenile court proceedings.)
 Yes No
45. Are you currently required to register as a sex offender in any state? (This **INCLUDES** juvenile offenders who are required to register.)
 Yes No
46. Have you been dismissed or suspended from a college or university for disciplinary reasons within the past 5 years? ("Dismissed for disciplinary reasons" means a permanent separation from an institution due to conduct or behavior. "Suspended for disciplinary reasons" means a sanction imposed for disciplinary reasons that results in a student leaving school for a fixed period but not permanently.) (This **EXCLUDES** suspension based on academic performance.)
 Yes No

Disclosure of Social Security Number is Voluntary. Failure to provide a Social Security Number may cause delays in administrative services, such as financial aid processing and receiving Federal tax information. International students: Please provide a U.S. Social Security Number if you have been assigned one. If you are entering the U.S. for the first time, please leave the field blank.

Equal Opportunity Policy Statement

It is the policy of the North Dakota University System that no person in the United States shall be discriminated against because of race, religion, age, color, gender, disability, national origin, sexual orientation, gender identity, genetic information, creed, marital status, veteran's status, political belief or affiliation and the equal opportunity and access to facilities shall be available to all. This policy is particularly applicable in the admission of students in all colleges, and in their academic pursuits. It also is applicable in the University-owned or University-approved housing, food services, extracurricular activities and all other student services. It is a guiding policy in the employment of students either by the University System or by outsiders through the University System and in the employment of faculty and staff. Concerns regarding the Title IX, Title VI, ADA, and Section 504 of the Rehabilitation Act of 1973 may be addressed to the Office of Civil Rights, U.S. Dept. of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114-3302, email: OCR.KansasCity.ed.gov, or your on-campus Affirmative Action/Equal Opportunity Officer, Jennifer Larson, jennifer.larson@vcsu.edu.

Signature Required

I understand the information presented on both sides of this form will be used in evaluating my application for re-admission to Valley City State University. I certify that all statements are complete and true as of this date. If this information changes, I will notify the Registrar's Office of the changes and understand that my admission status will be reevaluated at that time.

Signature of Student: _____ Date: _____