

ACADEMIC STANDARD

- a) Graduate students must have a minimum 3.0 cumulative grade point average. All students must be eligible to re-enroll in the next term.
- b) The student's cumulative grade point average will be reviewed at the end of each regular period of enrollment.

MAXIMUM TIME FRAME

Students enrolled in the Graduate School shall be making satisfactory progress for financial aid purposes for a maximum of 48 attempted credits. Credits attempted at other postsecondary institutions and recorded in transfer by the University will apply toward the maximum number of credits allowed.

MINIMUM PERCENTAGE OF COMPLETED HOURS

In order to earn enough credits to graduate within the above maximum number of attempted hours, students are required to successfully complete two-thirds (66.6%) of the cumulative credit hours attempted as monitored at the end of each semester. Repeated courses and transfer courses recorded will be included in the determination of both credit hours attempted and credit hours completed. The cumulative total of credit hours attempted and completed will be used to determine satisfactory rate of academic progress.

(1) Credit Hours Attempted

The number of credit hours attempted per term by a student will be determined by his/her highest number of credit hours enrolled in that term. This is measured at the close of business on the last day to add a full-term course, the last day to drop a full-term course, and the last day of the final examination period.

(2) Credit Hours Completed

Successfully completed credit hours are those for courses in which a student receives a "passing" grade with the following exceptions, which will not count as credit hours completed:

* Graduate School grades of I, D, U, W, and F.

Students failing to meet the required 66.67% completion per semester plus 3.00 GPA will be given a 'Warning'. The student then has one semester to re-establish standing and receive aid.

Students failing to re-establish standing will be placed on Disqualification.

APPEAL PROCESS

All students have the right to appeal Disqualification. However, an appeal letter must include a 'Plan of Study' for the next semester of planned enrollment including a list of all remaining courses/credits and the plan for graduation.

A student may appeal in writing or by email to betty.schumacher@vcsu.edu

The appeal must include the 'Plan of Study' and an approved (by advisor) list of courses for the semester.

Should the appeal be approved, the appeal will serve as a 'contract' and failure to meet the 'Plan of Study' suggested will prevent future appeals.

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