

# VALLEY CITY STATE UNIVERSITY

## STUDENT ORGANIZATIONS

### POLICIES AND REGULATIONS

Students at Valley City State University are free to organize and join associations to promote their common interests. Student organizations wishing to be affiliated with Valley City State University must form and operate in compliance with the university policy. The following is a guide pertaining to the formation and operation of student organizations.

- I. Student Organization Recognition Procedure
  - A. Persons seeking to form a recognized student organization should contact the Vice President for Student Affairs for information and instruction on how to proceed.
  - B. Any new group wishing to organize must file an Intent to Organize Form with the Vice President for Student Affairs. The Vice President for Student Affairs may grant pending status to groups awaiting formal recognition, allowing the following privileges:
    1. Temporary right to reserve university facilities.
    2. Temporary right to publicize meetings.
    3. Temporary right to attract membership.
  - C. Within 30 days of completing the Intent to Organize, the group must submit ten copies of its constitution and the name of faculty or staff advisor to the President of the Student Senate.
  - D. The Student Senate will review the constitution and will vote to determine if the group shall be recognized.
  - E. Once an organization has been recognized, it must maintain that status by registering with the Student Senate within the first thirty days of Fall Semester each academic year.
    1. Registration is completed by presenting to the President of the Student Senate
      - a. A current copy of the organization constitution.
      - b. A roster of active members.
      - c. The name of an advisor.

## II. Rights of Recognized Student Organizations

### A. Recognized organizations are entitled to the following rights:

1. The use of university facilities.
2. The right to invite membership.
3. The right to publicize or make announcements on campus about group meetings and other events.
4. Permission to conduct fund raising events.
5. The establishment of an account with the Business Office.
6. The use of a university mailing address.
7. The use of the university name, logo, or abbreviation.
8. The right to request student activity funds from the Finance Commission.

## III. Duties of Recognized Student Organizations

### A. Recognized Student Organizations must:

1. Register with the Student Senate during the first 30 days of each Fall Semester.
2. Notify the Student Senate of any change in name, constitution, or advisor of the group.
3. Comply with all applicable laws and college policies and regulations.
4. Report periodically to the Student Senate, outlining the activities and accomplishments of the group.
5. Monitor the academic progress of the members, and require a minimum of a 2.00 cumulative GPA for all officers of the organization.

Student organizations in violation of college rules are subject to the same sanctions as are individual students according to the Student Code of Conduct. Included are suspension or revocation of recognition. Procedures for the handling of disciplinary cases are outlined in the Student Code of Conduct.