ACCEPT/DECLINE FA AWARDS

1. Log on to the CampusConnection Portal
2. Click Student Center
3. Click Accept/Decline Awards
4. Click the appropriate year in the Aid Year column on the left side of the screen

You may Accept and/or Decline any or all Awards that are currently available.

5. To Accept and/or Decline, check the box in the Accepted Box next to the award

To reduce an accept loan, key in the dollar amount in the Accepted field next to the loan you wish to reduce.

<table>
<thead>
<tr>
<th>Award</th>
<th>Category</th>
<th>Career</th>
<th>Offered</th>
<th>Accepted</th>
<th>Accept</th>
<th>Decline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heery (Mary G.) Scholarship</td>
<td>Scholarship</td>
<td>Undergraduate</td>
<td>4,500.00</td>
<td>4,500.00</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Federal Unsubsidized Stafford</td>
<td>Loan</td>
<td>Undergraduate</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>4,500.00</strong></td>
<td><strong>4,500.00</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. Click Submit
7. Click Yes
8. Click OK

Reminders:
If you decline an award, the accepted amount will display zero dollars.