

# CHANGE PASSWORD

It is highly recommended that you change your password to ensure security and to allow you to create a password that can be remembered.

1. Log on to the CampusConnection Portal
2. Click My System Profile
3. Click Change Password
4. Type in your **Current** password
5. Type in your **New** password
6. Confirm password
7. Click Ok

The password will need to be **ALPHANUMERIC** (combination of letters and numbers), with at least 8 characters. It is case sensitive and will be effective the next time you sign into the portal.