

# DROP CLASSES

1. Log onto the Campus Connection Portal

## Under Academics:

2. Click Enroll

3. Choose drop from the menu at the top of the page



4. Select appropriate term

5. Click 

6. Select the class(es) to drop by placing a  in the box next to the class

7. Click Drop Selected Classes

8. Confirm your drop selection

9. Click Finish Dropping

10. View the results. The Status Field, will display a check mark if it's a successful drop or an X if an **ERROR** has occurred.

11. Click My Class Schedule to confirm

Class Dates and Deadlines Schedule may be viewed on the web at: <http://www.vcsu.edu/registrar/>