MAKE A PAYMENT

Online payment can be made by check, checkcard, or credit card.

1. Log on to the CampusConnection Portal

   **In the menu on the left:**

2. Click **Campus Finances**

3. Click **View Statements/Pay Online Now**

   *Please wait while the page loads*

4. Choose **Payments** from the menu at the top of the page. If attend(ed) multiple campuses, choose the appropriate campus from the drop-down menu

   ![View information for account: VALLEY_CITY](Image)

5. Click **Go**

**To make a payment:**

6. Click **Pay** in the action column on the right side of the screen

7. Select payment method from drop down menu

8. Click **Go**

9. Complete the payment options

10. Click **Continue**

11. Click **Submit Payment**

Payment Confirmations and emails must be maintained by the student for payment verification, as we are unable to duplicate this information and provide it at a later date. Anticipated Financial Aid is not included in the balance.