
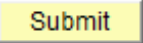
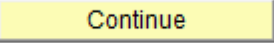


OBTAIN USERID AND PASSWORD

1. Go to the VCSU website: <http://www.vcsu.edu>
2. Click 
3. Click on What is My UserID?
4. Complete all of the fields indicated
5. Click 
6. If there is no match found, contact NDUS Help Desk as stated
7. If match is found, UserID will be indicated
8. Now click Forgot My Password link on the left hand menu
9. Enter UserID number
10. Click 
11. Answer the question as directed
12. If successful, you will receive a message that tells you to go to a certain email address
13. Go to the email indicated to obtain new password

Note:

After signing in using your new password, be sure to go to My System Profile on the left hand menu to change your password to something you will remember.