

REQUEST OFFICIAL TRANSCRIPT

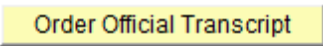
1. Log on to the CampusConnection Portal

In the menu at the left:

2. Click Academic Records

3. Click Official Transcript Request

4. Select Valley City State University

5. Click  Order Official Transcript

6. Print the Transcript Request Form to complete and return to the Office of the Registrar either by mail, fax, or on campus