



## Waiver of Pre-Tax Insurance Form

All eligible VCSU employer-sponsored insurance premiums will be automatically pre-taxed, unless you notify us in writing that you elect not to have them pre-taxed by completing the form below.

If you are purchasing any employer-sponsored life, dental, vision, or cancer insurance as a VCSU payroll deduction, those premiums will be automatically deducted prior to calculating your Social Security, Federal and State tax. Thereby, saving you tax on the amount of those deductions.

The only requirement for pre-taxing is that you must maintain your coverage on January 1 for the entire calendar year. You may only drop coverage at the end of a calendar year.

---

I request that my employer-sponsored voluntary life, dental, vision or cancer premiums are **not** pre-taxed. This request will remain in effect until I make a change during a future open enrollment period.

\_\_\_\_\_  
Printed Name (Print Clearly)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone Number