

**MUS 2000: NDMEA Conference**  
**Evaluation Rubric (return with your materials by May 3, 2019)**

Name: \_\_\_\_\_

Criteria:

1. Conference attendance must include a minimum of 12 contact hours
2. Participants will complete the Session Attendance Documentation form with all sessions attended and notes taken during sessions (notes can be submitted separately.)
3. Completion of Lesson Plan Form

Please complete the rubric, circling your level of achievement for each criterion. Add the number of points for each criterion, then list those at the bottom with your grade.

Criteria	0	1	2	3	4
Hours completed with documentation	11 hours or below	11.5 hours	12 hours	12.5 hours	13 hours and above
Notes from sessions attended	Not completed	Fewer than 2 ideas	At least 2 ideas listed and discussed	At least 3 ideas listed and discussed	At least 4 ideas listed and discussed
Lesson Plan	Not completed	Parts missing, such as measurable objective or assessment option	All of the following parts complete: 1. Measurable objective 2. Materials required 3. Standards addressed 4. Teaching strategy employed 5. Assessment methods used	All parts from previous column PLUS: 1. Transfer activity or extension 2. Reflection of how it might work in the curriculum	All parts from previous columns PLUS: 1. Actual teaching of the lesson plan 2. Reflection of the experience
Totals	0	3	6	9	12

- A = 10-12
- B = 8-9
- C = 6-7
- D = 3-5
- F = 0-2

Total Points: \_\_\_\_\_

My Grade for this course: \_\_\_\_\_